

AGENDA

MEETING OF THE MAYOR AND ALDERMEN

MARCH 15, 2016

1. Approval of the summary/final minutes for the City Manager's briefing of March 3, 2016.
2. Approval of the summary/final minutes for the City Council meeting of March 3, 2016.

ALCOHOLIC BEVERAGE LICENSE HEARINGS

3. Jeff Harris for Museum Café, LLC t/a Museum Café, requesting to transfer liquor, beer and wine (drink) license from Charles Smith at 601 Turner Street, which is located between Martin Luther King Jr. Boulevard and Fahm Street in District 1. The applicant plans to continue to operate as a full-service restaurant. (New management/existing business) Recommend approval.
4. Sandesh Pardeshi for RAASS, LLC t/a RAASS, requesting liquor, beer and wine (drink) license with Sunday sales at 201 James B. Blackburn Drive, which is located between Airways Avenue and Tom Coleman Highway in District 1. The applicant plans to operate a full-service restaurant. (New ownership/location) Recommend approval.
5. Nicholas McNevin for The Collins Quarter, LLC t/a The Collins Quarter, requesting to transfer beer and wine (drink) license with Sunday sales from Brandy Bradley and add liquor (drink) license with Sunday sales to existing beer and wine (drink) license with Sunday sales at 151 Bull Street, which is located between Oglethorpe Avenue and York Street in District 2. The applicant plans to continue to operate as a full-service restaurant. (New management/existing business/new request) Recommend approval.
6. Russ Harrison for Cinnamon Bear of Savannah, Inc. t/a Forsyth Park Inn, requesting to transfer wine (drink) license with Sunday sales from Alain Ray at 102 West Hall Street, which is located between Whitaker Street and Howard Street in District 2. The applicant plans to continue to operate as an inn. (New ownership/management/existing business) Recommend approval.

7. Christa M. Kahea for Noble Interstate Management Group, LLC t/a Staybridge Suites, requesting to transfer beer and wine (drink & package) from Stephanie Xamis at 301 East Bay Street, which is located between Lincoln Street and Habersham Street in District 2. The applicant plans to continue to operate as a hotel. (New management/existing business) Recommend approval.
8. Maher Sammour for Penny Saver Mkt 1, requesting to transfer beer and wine (package) license from Abdalnasser Ali at 2205 Waters Avenue, which is located between East 38th Street and East 39th Street in District 2. The applicant plans to continue to operate as a convenience store. (New ownership/management/existing business) Recommend approval.
9. Isabel Aguirre for Panaderia La Canasta, LLC t/a Taqueria La Canasta 2, requesting liquor and beer (drink) license with Sunday sales at 2308 Skidaway Road, which is located between East 39th Street and East 40th Street in District 3. The applicant plans to operate as a full-service restaurant. (New ownership/management) Recommend approval.
10. Katrita L. Wilson for Ganesh Garden, LLC t/a Clarion Inn & Suites, requesting beer and wine (drink) license at 6800 Abercorn Street, which is located between Stephenson Avenue and Jackson Boulevard in District 4. The applicant plans to continue to operate as a hotel. (New request/existing business) Recommend approval.
11. Devika Patel for G DADA 1010, Inc. t/a J & J Food Mart, requesting to transfer beer and wine (package) license from Jitendra G. Patel at 848 Staley Avenue, which is located between Temple Street and Coleman Street in District 5. The applicant plans to continue to operate as convenience store. (New ownership/management/existing business) Recommend approval.

First and Second Readings

12. 1650 East Victory Drive. An ordinance to allow a Special Use within a PUD-IS-B (Planned Unit Development-Institutional) zoning district for property located at 1650 East Victory Drive, with the following conditions:
 1. The restaurant use shall be accessory to the existing principal retail use. A restaurant as a principal use shall not be permitted.
 2. Any building addition established for the restaurant use shall not exceed 1,000 square feet.
 3. The restaurant shall have a maximum of 49 seats.
 4. The hours of operation shall not precede 9 a.m. or exceed 9 p.m.
 5. The restaurant shall not include a drive-thru.

6. A site plan shall be reviewed and approved through the City of Savannah Development Services site plan review process exhibiting that all development standards including setbacks, buffers and required parking have been met prior to the use being established.

For Metropolitan Planning Commission reports related to this petition, click on the following link: [MPC File 15-003655-ZA](#). Recommend approval.

MISCELLANEOUS

13. License for use of Georgia Ports Authority property to stage industrial fire-fighting equipment at Garden City Terminal. The City of Savannah and the Georgia Ports Authority (GPA) have negotiated a license agreement for the use of warehouse facilities at the Garden City Terminal. The license will provide the City with an opportunity to stage industrial fire-fighting equipment at the terminal for use by the Savannah Fire and Emergency Services Bureau in the event of a large industrial fire or other emergency.

The licensed area will consist of a 5,000-square-foot fenced area located within Building Shed 12. The term of the license will be one year and will automatically renew each year unless either party terminates. The license will provide use of the space at no rental cost to the City. The City will be responsible for any maintenance expenses and use will be subject to compliance with GPA security and operational constraints.

The license agreement has been reviewed by Real Property Services, the Savannah Fire and Emergency Services Bureau, and the City Attorney's Office.

Recommend approval of a License with the GPA to use warehouse space at the Garden City Terminal, and authorization for the City Manager to execute the finalized License Agreement. Recommend approval.

14. Military Zone Designation for Census Tracts 42.07, 43.00 and 109.01. Recommend approval to request the Commissioner of the Georgia Department of Community Affairs (DCA) to designate Census Tracts 42.07, 43.00 and 109.01 as a Military Zone (MZ).

Under Georgia law, the DCA has the authority to evaluate Census tracts each year to determine eligibility under the Job Tax Credit Law. Census Tracts 42.07 (West Montgomery Crossroad/Middleground Road/Tibet Avenue area), 43.00 (Hunter Army Air Field) and 109.01 (Savannah Mall/Rio Road/Apache Avenue/Middleground Road area) are eligible to receive the DCA's MZ designation. Census tract 109.01 is located within Savannah and Unincorporated Chatham County. Coordination has been completed between City of Savannah and Chatham County staff. Consistent with the Job Tax Credit Program, the designation of CTs 42.07, 43.00 and 109.01 as MZs would enable the City of Savannah to encourage creation of new employment opportunities within this census tract. A significant number of businesses are located within this area and can reap the benefits of the following incentives:

1. \$3,500 tax credit per year, per new job (minimum of two) created, for up to 5 years.
2. Credits can be claimed against 100% of the business' Georgia Income Tax liability, with excess credit claimed against payroll withholding taxes.

Recommend approval.

TRAFFIC ENGINEERING REPORTS

15. Prohibition of Commercial Vehicles on Berkley Place, Monterey Avenue, and Thackery Place. Resident concerns about cut-thru traffic on Berkley Place, Monterey Avenue, and Thackery Place have prompted Traffic Engineering staff to undertake data collection and analysis to determine actual conditions and evaluate a request to prohibit commercial vehicles in the Sylvan Terrace neighborhood.

Traffic Engineering has investigated resident concerns. Based on their findings, they have determined that at a minimum, prohibiting commercial vehicles will extend the life expectancy of the streets themselves, eliminate damage to City trees caused by the taller vehicles, and improve the quality of life for the residents of Sylvan Terrace.

Recommend that commercial vehicles be prohibited on Berkley Place, Monterey Avenue and Thackery Place between Montgomery and Bull Streets.
Recommend approval.

BIDS, CONTRACTS AND AGREEMENTS

16. Facility Encroachment Agreement with CSX Transportation, Inc. – Corvair Avenue Water Line Extension. A resolution to authorize the City Manager to sign the Facility Encroachment Agreement with CSX Transportation, Inc. for an 8-inch water line crossing to the CSX right of way at Corvair Avenue. It is agreed that the City will pay CSX a one-time license fee of \$4,000.00, Railroad Protective Liability Insurance Fee of \$1,125.00 and a General Liability Insurance Surcharge of \$375.00 for a total of \$5,500.00. Recommend approval.

17. Wayfinding Sign Installation – Contract Modification No. 3 – Event No. 3380. Recommend approval of Contract Modification No. 3 to CanAm Signs in an increased amount of \$2,128.00.

The original contract was for the installation of 15 poles and wayfinding signage to be installed along Oglethorpe, Drayton, Montgomery, and Liberty streets. After installation began, the Traffic Engineering Department determined that all sign locations would require breakaway devices and all nuts and bolts would need to be covered due to safety precautions. During the installation of the breakaway devices, technicians encountered additional work that had not been anticipated.

The original purchase was approved by the City Manager on July 27, 2015 in the amount of \$14,749.95. The total contract amount, including this modification, now requires Council approval. The total amount of this contract to date, including this modification, is \$30,826.95.

Recommend approval of Contract Modification No. 3 to CanAm Signs, in the amount of \$2,128.00. Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Pedestrian Wayfinding Signage (Account No. 311-9207-52842-OP0145). Recommend approval.

18. Sludge Removal – Event No. 3818. Recommend approval to procure sludge removal service from C&M Dredging, Inc. in the amount of \$155,000.00. This service will be used to dredge approximately 2,500 cubic yards of accumulated alum sludge from the alum sludge pond and pumping it into a drying cell at the Industrial and Domestic Water Plant. Two bids were received, but only one met the MWBE provisions required in the specifications.

An 8% MWBE goal was established for this project, with a breakdown of 8% MBE and 0% WBE. The recommended bidder submitted participation of 9% MBE using Willis Logistics, LLC dba Perfect Image.

This bid was advertised, opened, and reviewed. Delivery: As Requested.
Terms: Net 30 Days. The bidder was:

L.B. C&M Dredging, Inc. (Leesburg, FL) ^(D) \$ 155,000.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Sludge Pond Dredging (Account No. 311-9207-52842-WT0821). A Pre-Bid Meeting was conducted and four vendors attended. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

19. Sludge Hauling – Annual Contract – Event No. 3877. Recommend approval to award an annual contract for sludge hauling to Denali Water Solutions in the amount of \$458,850.00. This service will be used for the hauling of dewatered sewage sludge from the City of Savannah's President Street Water Reclamation Facility to the landfill. The contract amount is assessed based on transportation costs to the landfill. The hauling of sludge is required under the newly adopted EPA and Georgia EPD rules for air emissions. The new rules go into effect on March 16, 2016. In its current state, the facility will be unable to meet these permit requirements.

This bid was advertised, opened, and reviewed. Delivery: As Needed.
Terms: Net 30 Days. The bidders were:

L.B. Denali Water Solutions (Russellville, AR) ^(D) \$ 458,850.00
ADRS Services, Inc. ^(B) \$ 560,000.00
Waste Management of Georgia, Inc. ^(D) \$ 780,000.00

Funds are available in the 2016 Budget, Capital Improvement Projects/Other Costs/Treatment Plant Capital Improvement (Account No. 311-9207-52842-SW0811). A Pre-Bid Meeting was conducted and four vendors attended. ^(B)Indicates local, non-minority owned business. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

20. Landfilling of Biosolids – Annual Contract – Event No. 3878. Recommend approval to award an annual contract for landfill services to Republic Services of Georgia (Primary) and Waste Management of Georgia, Inc. (Secondary) in the amount of \$601,875.00. These services will be used in conjunction with the sludge hauling contract. The dewatered sludge will be hauled from the President Street Water Reclamation Facility and delivered to the landfill. The landfilling of biosolids is required under newly adopted EPA and Georgia EPD rules for air emissions, which go into effect March 16, 2016. In its current state, the facility will be unable to meet these permit requirements.

This contract is for an alternative landfill should the City's Dean Forest Landfill be unable to receive delivery. The two bids received were submitted in the same amount. Republic Services of Georgia was selected as the primary landfill because it is closer in distance to the President Street Plant than the Waste Management landfill (9 miles vs. 20 miles). This shorter distance reduces the price of the recommended sludge hauling contractor from \$239.40 per load to \$219.45 per load.

This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B.	Republic Services of Georgia ^(D) (Chatham County, GA)	(Primary)	\$601,875.00
L.B.	Waste Management of Georgia, Inc. ^(D) (Chatham County, GA)	(Secondary)	\$601,875.00

Funds are available in the 2016 Budget, Capital Improvement Projects/Other Costs/Treatment Plant Capital Improvement (Account No. 311-9207-52842-SW0811). A Pre-Bid Meeting was conducted and one vendor attended. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

21. City Wide HVAC Maintenance – Contract Modification No. 1 – Event No. 3838. Recommend approval of Contract Modification No. 1 to Coastal Comfort Systems, LLC in an increased amount of \$12,000.00.

Coastal Comfort Systems LLC submitted a bid with a calculation error on its material cost. This was not discovered until after the contract had already been approved.

The original contract was approved by Council on February 4, 2016 in the amount of \$54,000.00. The total amount of this contract and all modifications to date, including this modification, is \$66,000.00. The second low bid was submitted by Edge Refrigeration in the amount of \$83,400.00. The second low bidder was also awarded the secondary vendor contract.

Recommend approval of Contract Modification No. 1 to Coastal Comfort Systems, LLC in the amount of \$12,000.00. Funds are available in the 2016 Budget, General Fund/Building & Electrical Maintenance/Building Maintenance (Account No. 101-6121-51244). Recommend approval.

22. Water Level Monitoring Equipment – Annual Contract – Event No. 3955. Recommend approval to award an annual contract for water level monitoring equipment to Siemens Industry in the amount of \$52,687.00. This equipment will be used for monitoring level control and ultrasonic measurement of water by the Water Resources Bureau.

This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B.	Siemens Industry (Carol Stream, IL) ^(D)	\$	52,687.00
	Ferguson Waterworks ^(D)	\$	91,912.00

Siemens is a manufacturer of the water level monitoring equipment, and offers a municipal discount, while Ferguson is a distributor of the equipment. This accounts for much of the discrepancy in price.

Funds are available in the 2016 Budget, Water and Sewer Fund/Lift Station Maintenance/Equipment Repair Parts (Account No. 521-2552-51335). A Pre-Bid Meeting was conducted and no vendors attended. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

23. Ready-Mix Concrete – Annual Contract Renewal – Event No. 4039. Recommend approval to renew an annual contract for ready-mix concrete from Custom Concrete Construction (Primary) and Savannah River Utilities (Secondary) in the amount of \$239,700.00. The contract will be used by the Streets Maintenance Department and other City departments for routine maintenance and small projects.

This is the second of three renewal options available.

Bids were originally received November 5, 2013. The bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	Custom Concrete Construction ^(D) (Primary)	\$239,700.00
	(Pooler, GA)	
L.B.	Savannah River Utilities ^(C) (Secondary)	\$396,070.00
	(Springfield, GA)	

Funds are available in the 2016 budget, General Fund/Streets Maintenance/Construction Supplies & Materials (Account No. 101-2105-51340). A Pre-Bid Conference was not conducted as this is an annual contract renewal. ^(C)Indicates non-local, minority owned business. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

24. Painting Materials for Summer Rehab Program – Annual Contract Renewal – Event No. 4044. Recommend approval to renew an annual contract for painting materials from the Sherwin Williams Company in the amount of \$28,163.94. These materials will be used primarily as part of the Summer Rehabilitation Program by the Housing Department. The City sponsors volunteer groups which work on houses for the elderly and disabled during the summer. Many of these projects are exterior paint jobs. Over the course of the summer, approximately 100 houses will be painted.

This is the first of three renewal options available.

Notifications were sent to all known vendors, and only one response was received. Bids were originally received April 21, 2015. This bid was advertised, opened and reviewed. Delivery: As Required. Terms: Net 30 Days. The bidder was:

L.B. The Sherwin Williams Company (Savannah, GA) ^(B)\$28,163.94

Funds are available in the 2016 Budget, Community Development Fund/Emergency Repair/Other Contractual Service (Account No. 221-3259-51295). A Pre-Bid Meeting was not conducted as this is an annual contract renewal. ^(B)Indicates local, non-minority owned business. Recommend approval.

25. Roofing Materials for Summer Rehab Program – Annual Contract Renewal – Event No. 4045. Recommend approval to renew an annual contract for roofing materials from Southern Roof Center in the amount of \$115,422.56. These materials will primarily be used as part of the summer rehabilitation program by the Housing Department. This program will take place during the summer with volunteers contributing labor to refurbish houses in low income areas.

This is the first of three renewal options available.

Notifications were sent to all known vendors, and only one response was received. Bids were originally received April 21, 2015. This bid was advertised, opened and reviewed. Delivery: As Required. Terms: Net 30 days. The bidder was:

L.B. Southern Roof Center (Savannah, GA) ^(B) \$115,422.56

Funds are available in the 2016 Budget, Community Development Fund/Emergency Repair/Other Contractual Service (Account No. 221-3259-51295). A Pre-Bid Meeting was not conducted as this is an annual contract renewal. ^(B)Indicates local, non-minority owned business. Recommend approval.

26. 2016 Summer Lunch Program – Sole Source – Event No. 4070. Recommend approval to renew a seasonal contract for catering services for the Summer Lunch Program from the Savannah-Chatham Board of Education in the amount of \$3.35 per lunch, for a total of \$351,857.20. The summer lunch program is administered state wide through Bright From The Start and the Georgia Department of Early Care and Learning. The Parks and Recreation Services Department provides children enrolled in the Summer Recreation Programs a well-balanced lunch during the summer when school is not in session. This year the program will run from May 31st through July 22nd and will serve an estimated 105,032 meals.

This is a sole source because the Summer Lunch Program is funded by a grant from the U.S. Department of Agriculture. Federal guidelines mandate that local school nutrition services be used to provide this service where feasible.

The vendor is:

S.S. Savannah-Chatham Board of Education ^(G) \$ 351,857.20
(Savannah, GA)

Funds are available in the 2016 Budget, Summer Lunch/Leisure Services Department/Food Catered Meals/Summer Lunch Program (Account No. 212-6130-51271-GR0132). A Pre-Proposal Conference was not conducted as this is a sole source purchase. ^(G)Indicates local, non-minority, non-profit owned business. Recommend approval.

27. Emergency By-Pass of Lift Station No. 65 – Emergency Purchase – Event No. 4080. Notification of an emergency procurement of a by-pass pipe rental from Xylem Water Solutions USA in the amount of \$40,885.00. This item is being used by the Conveyance and Distribution Department to by-pass sewage while Lift Station #65 is being repaired.

This was an emergency procurement because Lift Station #65, which is the City's second largest station, has a break on the force main next to the Casey Canal. In order to repair the force main, it must be taken out of service. The rented by-pass pipe will be used while the force main is repaired.

The vendor is:

E.P. Xylem Water Solutions USA (Charlotte, NC) ^(D) \$40,885.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/ Sewer Line Rehabilitation (Account No. 311-9207-52842-SW0131). A Pre-Proposal Conference was not conducted as this is an emergency purchase. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

28. Water & Sewer Agreement – Cumberland Point Phase 2. Coastal Development Group, Inc. has requested a water and sewer agreement for Cumberland Point Phase 2. The water and sewer systems have adequate capacity to serve this 28 equivalent residential unit development on Greyfield Circle. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed by the City Attorney for legal format. Recommend approval.
29. Savannah Square Sky Light Reseal – Phase 2. \$61,200.00 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a contract with W.S. Nielsen Co. Inc. in the amount of \$61,200.00 to furnish and install materials to 100 percent wet-seal all glass perimeters on the three (3) remaining Hipped-Ridge Skylights over Savannah Square. These skylights and seals were designed to withstand hurricane winds.

This work includes replacement of the horizontal two-sided engineered silicone joints and the re-sealing of the engineered gutter joints around the skylights. W.S. Nielsen is a qualified skylight and specialty company that has previously installed skylights at the airport and is the only company that will provide a warranty for its work. W.S. Nielsen sealed one (1) of the four (4) sections of the Hipped-Ridge Skylights under a previous contract. Since this repair, leaks have been eliminated from this section of skylight. Recommend approval.

City of Savannah
Summary of Solicitations and Responses
For March 15, 2016

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
3818		Sludge Removal	Yes	Yes	432	55	2	0	\$155,000.00	\$13,950.00	D	C-9%	0	No
3877	X	Sludge Hauling	Yes	Yes	360	52	3	0	\$458,850.00	0	D	0	0	No
3878	X	Landfilling of Biosolids	Yes	Yes	208	37	2	0	\$601,875.00	0	D	0	0	No
3955	X	Water Level Monitoring Equipment	Yes	Yes	215	14	2	0	\$ 52,687.00	0	D	0	0	No
4039	X	Ready Mix Concrete	Yes	Yes	54	7	2	1	\$239,700.00	0	D	0	0	No
4044	X	Painting Materials for Summer Rehab Program	Yes	Yes	207	36	1	0	\$ 28,163.94	0	B	0	0	No
4045	X	Roofing Materials for Summer Rehab Program	Yes	Yes	136	20	1	0	\$115,422.56	0	B	0	0	No
4070	X	2016 Summer Lunch Program	Yes	No	1	0	1	0	\$351,857.20	0	G	0	0	No
4080		Emergency By-Pass of Lift Station No. 65	No	No	1	0	1	0	\$ 40,885.00	0	D	0	0	No

Vendor(s)*

- A. Local Minority Owned Business
- B. Local Non-Minority Owned Business
- C. Non-Local Minority Owned Business
- D. Non-Local Non-Minority Owned Business
- E. Woman Owned Business
- F. Non-Local Woman Owned Business
- G. Local Non-Profit Organization